



Doss Elementary CAC notes

Date: 10/3/19

Members Present:

Nathan Steenport, Sarah Haegelin, Susan Bufkin, James Young, Susan Bufkin, Kelly Olsen, Connie Soong, Ellen Fenwick, Jennifer Holt, Robert Gordon, Missy Hillhouse, Hillary Lande, Tracey Wolff, Karen Lundquist, Allison Cardwell, Fernanda Vezina, Kelly Keenan, Julie Waltzer, Blake Bartosh, Bridget Glaser, Marquette Reddam, Scott Neuendorf, John Dapper, and Joshua Rosenberg.

Nathan Steenport requested for 3 volunteers: secretary (note taker) and parent chair. Connie Soong volunteered for secretary. Parent co-chair will be Joshua Rosenberg. CAC decides that staff member chair can continue to be Connie Soong. Tracey Wolf provided additional CAC meeting protocol information.

Principal's Report:

1. Toner Update (5 Min)

Steenport shared Adriana Amador's budget notes on copiers, copy paper, toner expenditures. Budget is \$5000 for personal toners. Budget for copiers at \$9505. PTA assists with \$3000.

2. Campus Tech Update (5 Min)

- a. Communication regarding process for toner (from Tim Tsano 9/17)
 - i. Dr. Steenport will replace the ink for your printer twice a year, in the fall and the spring. Orders should be submitted to Adriana Amador. Once the orders are collected Adriana will have to get a quote and get things approved by Dr. Steenport. This is more than likely going to be a time-consuming process so be patient or at least patient adjacent.
 - ii. Original use of some technology funds will be used to purchase 3 additional computers for part-time teachers and update technology for first grade. Computer Lab: Working on making signs reminding staff to keep the area clean.

Lunch monitor hired: wanted to combine some salaries to increase from \$7 and \$10 per hour, but against AISD protocol. Lunch monitor hired is a certified teacher. District does not pay for these salaries, so Steenport is thinking of paying him additional hours to work computer lab/technology needs on campus.

3. Modernization Activity (30 Min)

After school session 10/15: each team will send one member to represent and decide type/kind of furniture. Steenport will then meet with individuals/groups to discuss specific furniture needs.

Steenport, Young, and Haegelin went to new district headquarters previous week. Steenport has community member CAC members and staff members pair up to discuss and identify what steps/process our school is at on the modernization timeline/rubric.

- a. What is a modernized campus and how do we begin to prepare to use it?
 - i. Shift our teaching practices to the design of our new campus.
 - ii. What do we know about the new campus right now?
 - iii. What is our reality for current campus PD (PLC, Small Group Instruction) and the school changes scenarios (IP)?
 - iv. How will we utilize the space to do what we normally do but shift it to meet the needs of the campus?

Steel shipments are arriving. Steenport opening up timeslots for staff/community members to have opportunity to physically visit the site.

James Young shares the process that admin at AISD HQ lead with them.

- b. Modernization Chart Campus Analysis Activity
 - i. Where do we current fall on this chart?
 - ii. Form groups of 2-3 to analyze the chart, mark where you think we are, and then use your sticky dot to place on the chart
 - iii. When finished, the committee will come to a consensus on one area to move forward.
 - iv. Discussion of future meetings (how will future school changes affect our modernization or how will our modernization better support the upcoming changes)

Steenport would like CAC to see updated modernization process and touching base each month.

Instead of visiting TA Brown in February-- discussed visiting another district's modernized school that is further along in the process (especially about furniture and teacher feedback).

Haegelin suggests sharing information to parent community to begin informing them about what modernization looks like. Lundquist suggests having principal of Jolie Johnson to come speak to Doss staff and share her insights of the whole process, pros-cons. Want to get the pedagogical feedback (teacher practices that would fit into modernization) also.

Allison Cardwell suggests adding student voice and choice especially in furniture choices.

Steenport will provide opportunity for staff to share and figure out what teachers want to do with the modernized space and modernized learning. *Possibly not only inviting Jolie Johnson's principal to speak but also staff members.*

PTA President's Report:

Sarah Haegelin recap since last CAC meeting we didn't have an opportunity: Meet the Teacher went smoothly. Sold spirit gear. Raised. Gave shirts to staff and 75 to low SES students. Recruited each class lead parents and committee members.

PTA Membership drive: over 600 members. State gave designation for % membership.

No Hassle fundraising. Raised over \$20,000 over goal: public goal is \$56,000. Corporate matching usually trickles in throughout the year. Additional over funds will go towards outdoor learning center at new Doss.

Ellen Fenwick answered pavers question: pavers can't be placed until construction is ready. Will not order now as lack of storage. Order forms will not come out until the Spring.

If additional infrastructure is needed may need to work with builders; input is appreciated.

PTA hosted back to school breakfast and first Friday teacher treats. PTA also provides \$150 each semester to help teachers in the classroom. Gift cards are also rewarded to a staff member each month. Last month, Tim Tesano received for stepping up with assisting with technology help and needs.

HOWL: 10/27, 2-5pm. PTA met over the summer and figured out how to have a marketing plan so no clashing for merchandise of all other PTA fundraising campaigns.

Meeting adjourned at 4:25PM.





Modern Learning Environments

Continuity: Building on the structural aspects of the MLE that will need to be addressed the most

Category	Item	Notes
1	1	1
2	2	2
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